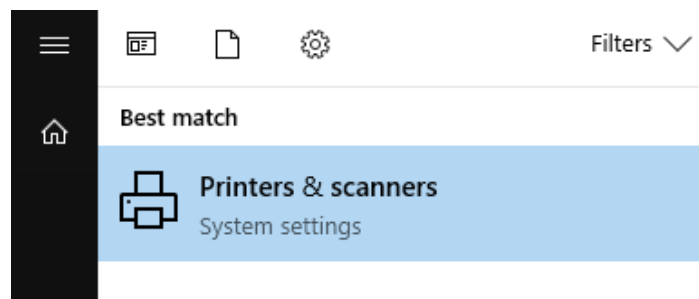# ADDING A CANON PRINTER ON A WINDOWS 10 PC

To add a printer in Windows 10, go to:

1. **Magnifying Icon** in the bottom left corner

2. Type **Printers and Scanners**

3. Click **Printers and Scanners**

4. Click **Add a printer or scanner**

5. Click **The printer I want isn't listed** when it appears

6. Select **Shared Printer by Name**

7. In the text box type in:

   \\lthrps4\CanonSecurePrint

   or

   \\lthrps3\CanonSecurePrint

   or

   \\lthrps1\CanonSecurePrint

or

[\\lthrps2\CanonSecurePrint](\\lthrps2\CanonSecurePrint)

Select a shared printer by name

\\lthrps1\CanonSecurePrint   Browse...

Example: \\computername\printername or
http://computername/printers/printername/.printer

8. Click **Next** to install driver

You've successfully added CanonSecurePrint on lthrps1

Printer name: CanonSecurePrint on lthrps1

This printer has been installed with the uniFLOW Universal PcIXL Driver driver.

9. Click **Next** then click **Finish**