

Registering for a BMJ Learning

As a new doctor at the Trust, you are expected to complete **3 pharmacy modules** on BMJ Learning: <http://learning.bmj.com/learning/home.html>

The modules are:

- 1) Drug errors in hospital
- 2) Survival guide: safe prescribing for surgical inpatients
- 3) Survival guide: safe prescribing for patients in hospital

This guide will take you through the process of how to:

- 1) Register for an OpenAthens account (required to access BMJ Learning)
- 2) Register for an account with BMJ Learning
- 3) Add the 3 modules to your BMJ Learning account.

Part 1: Registering with Athens

Go to: <https://openathens.nice.org.uk/>

The screenshot shows the registration page for NHS England OpenAthens accounts. At the top left is the NICE logo (National Institute for Health and Care Excellence) and at the top right is the OpenAthens logo. The main heading is "Register for a NHS England OpenAthens account". To the right of this heading is a link "Already have an account? Login" with a yellow background. Below the heading is a note: "Please note that you need to activate your account before you can use it. Please read the information on the page you'll see after you have submitted this form, and check your inbox for your activation email." There are two blue links: "Help me to complete this form" and "More Information". The form fields are: "Please enter your name" with sub-fields for "First name" and "Last name"; "Please enter your professional / work / student placement email address" with a text box containing "e.g. you@your-organisation.org.uk"; and "Please enter your organisation" with a dropdown menu showing "Start typing and select from the choices given". A light blue box on the right contains a note: "This registration page can only be used to create OpenAthens accounts for NHS England users. Users from Wales, Scotland and Northern Ireland should access the relevant service using the links below:" followed by two bullet points: "Scotland - https://www.athensregistration.scot.nhs.uk/" and "Wales - https://register.openathens.net/wales.nhs.uk/register".

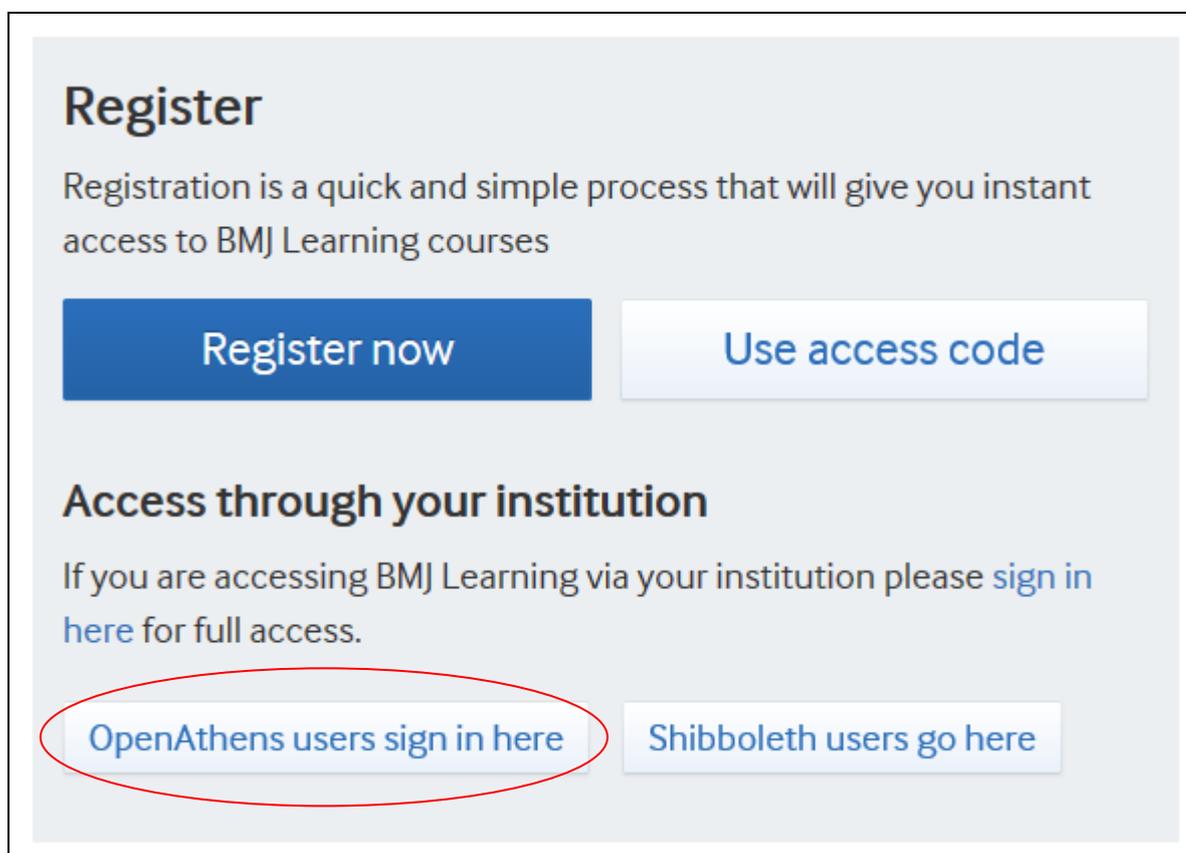
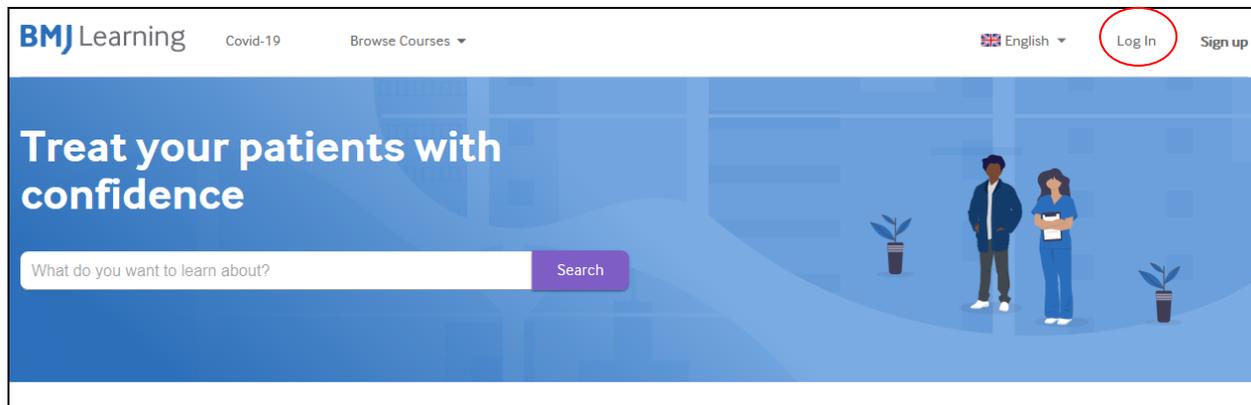
- 1) We recommend that you register for an OpenAthens password from a Trust PC. The form, will also ask you for your email; we recommend that you use your Trust email. If you register from a non-Trust device or use a non-Trust email then you will have to contact the library to complete the registration process: please email library@lthtr.nhs.uk
- 2) Fill in the form, making sure you select '**Lancashire Teaching Hospitals...**' as the organisation.

- 3) Accept the **terms and conditions** at the bottom and click '**Register**'.
- 4) Assuming that you registered from a Trust PC and entered your Trust email, then you will receive an email from OpenAthens. In this email you will receive your username and you need to click on the link to set your password. Once you have done this your account will be activate. If you do not receive an email, please contact the library at library@lthtr.nhs.uk

Part 2: Registering the doctor on BMJ Learning

Once you have activated your Athens account, you can now register for BMJ Learning.

- 1) Go to the following website: <https://new-learning.bmj.com/>
- 2) In the right hand corner of the screen click on '**Log in**', then select '**OpenAthens Users sign in here**'.

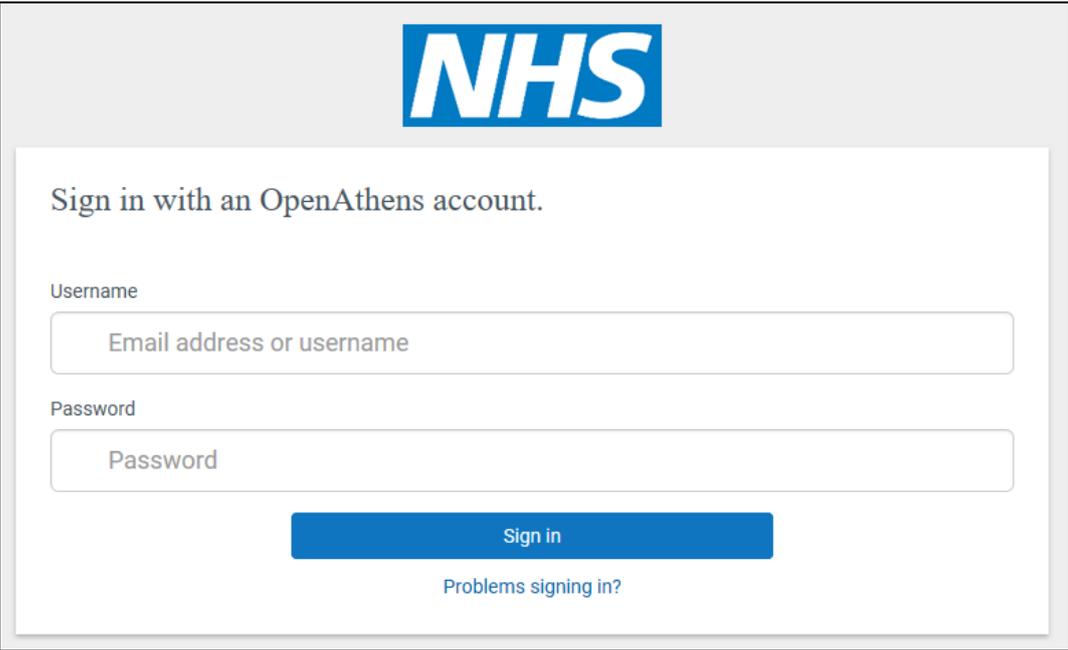


- 3) Search for your **institution** *Lancashire Teaching Hospitals NHS Foundation Trust* and select it from the menu:



The screenshot shows the BMJ Learning sign-in interface. At the top, the 'BMJ Learning' logo is displayed. Below it, the text reads 'Sign in to BMJ Learning via your institution'. A search bar is present with the text 'lancashire teaching' entered. Below the search bar, there are examples: 'Science Academy, sue@uni.ac.uk, London'. A red oval highlights the search results for 'Lancashire Teaching Hospitals NHS Foundation Trust', which includes the NHS logo and the text 'NHS in England'.

- 4) Enter your **OpenAthens username and password** and click 'Sign In'.



The screenshot shows the NHS OpenAthens sign-in page. At the top, the NHS logo is displayed. Below it, the text reads 'Sign in with an OpenAthens account.'. There are two input fields: 'Username' with the placeholder text 'Email address or username' and 'Password' with the placeholder text 'Password'. Below the fields is a blue 'Sign in' button. At the bottom, there is a link for 'Problems signing in?'.

- 5) **Create an account** with BMJ Learning - enter your email address, choose a password and select your profession. We recommend that you do not enter your BMA number as BMJ Learning will try to tie your two accounts together: this can cause problems. Accept the BMJ's terms and conditions and click **'Create free account'**.

Thanks for making it this far!
Create your free personal account

Unlock over 400+ courses and complete them at your own pace.
Get rewarded with CPD certificates and accreditation.

Email address

Password

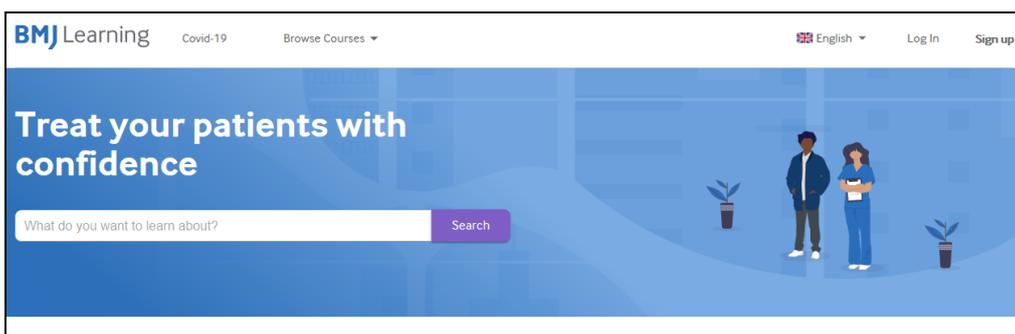
Profession
Select a profession

By creating an account, you are agreeing to
BMJ's [terms and conditions](#) and its [privacy policy](#)

I want to receive information about BMJ products.

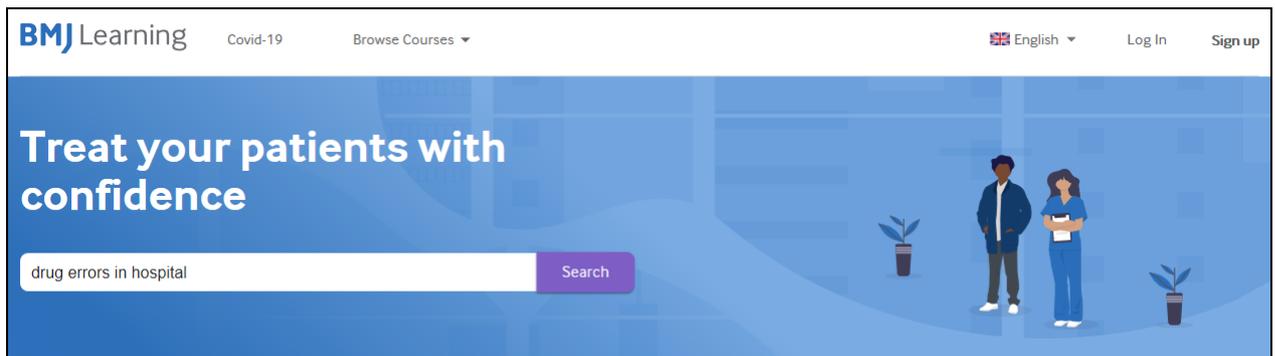
Create free account [Login instead](#)

You will now be taken to the BMJ Learning homepage:

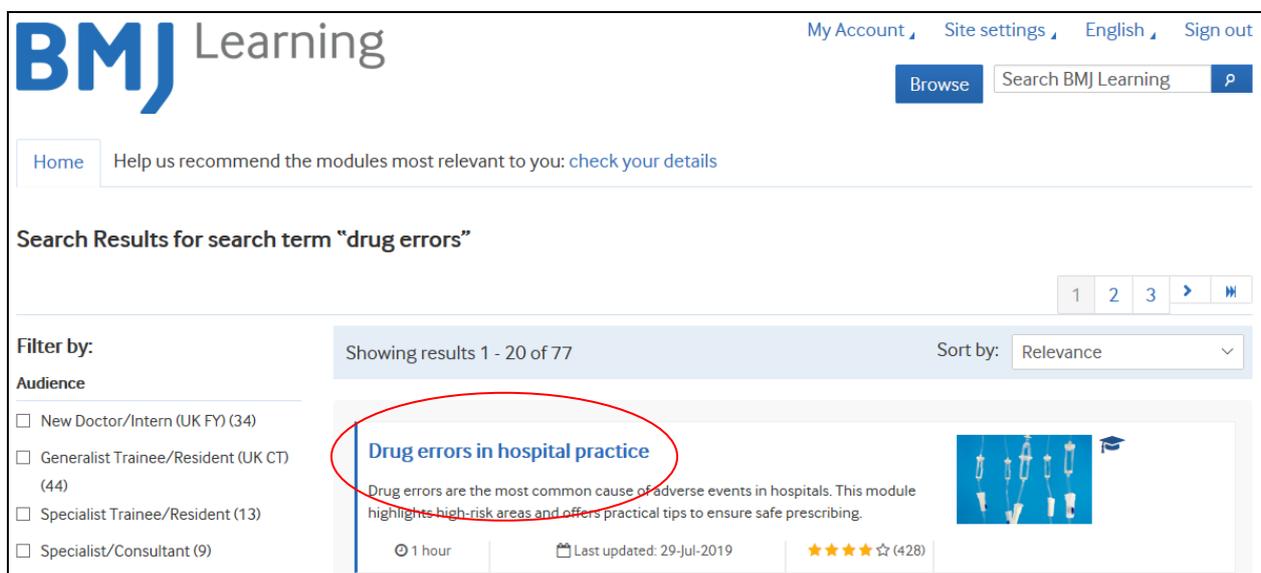


Part 3: Adding the pharmacy modules to your portfolio

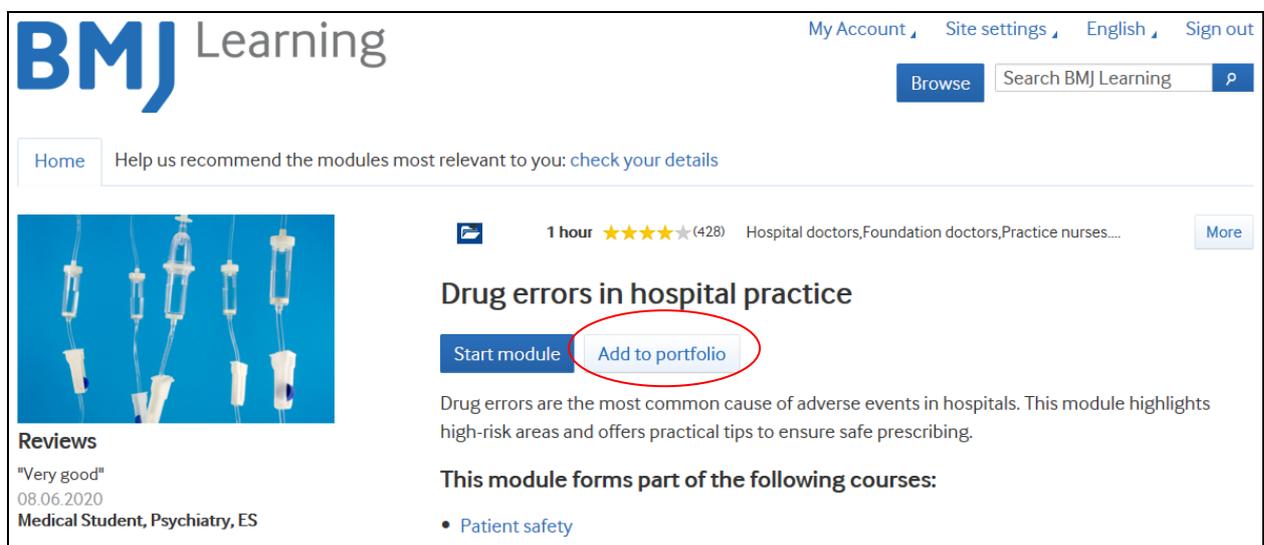
- 1) Use the search box to find the first module: *Drug errors in hospital practice*



- 2) Select the module by clicking on the title:



- 3) You will be taken to the module. Click **'Add to portfolio'** if you wish to complete the module at a later time. If you wish to start the module immediately, click **Start Module**. The module will automatically be added to your profile. You do not need to complete a module at a single sitting.



- 4) If you choose to add a module to your Portfolio, a box will pop up with the heading 'Add to BMJ Portfolio'. Click on 'Add'.

Add to BMJ Portfolio

Details Reflection Impact

Title * Status Not-started

Notes

Credits Link <http://learning.bmj.com/learning/module-intro/.html?moduleId=5003179&lc>

Start date

Upload document Browse...

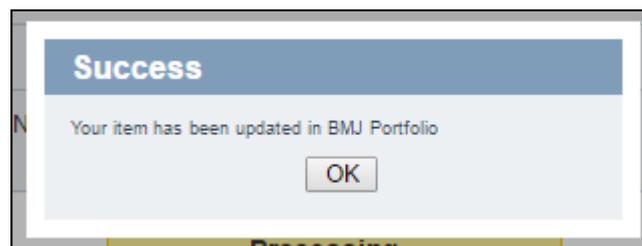
Tags

TAG SETS
select a tag

MY TAGS
 Separate each tag with a space: *cardiovascular stroke heart*. To join 2 words together in one tag, use double quotes: *"Gestational Diabetes"*.
Choose from your personal tags

|

- 5) Another box will pop up once it's been successfully added to your portfolio. Click 'OK'.



- 6) Use the search box to find the following modules and add them to your Portfolio in the same way as shown previously in steps 1-5.

Free module: Survival guide - safe prescribing for surgical inpatients

A practical guide to prescribing on the ward in your first surgical post as a junior doctor. This module covers a range of perioperative prescribing challenges, including management of hypoglycaemia, anticoagulation, and epidurals, plus some common emergencies such as opioid overdose.

🕒 1 hour | 📅 Last updated: 12-Mar-2020 | ★★★★★ (322)

Survival guide: Safe prescribing for patients in hospital

Two-thirds of hospital prescriptions are written by junior doctors, and prescribing errors are not uncommon. This module provides a practical guide on how to prescribe on the wards safely in your first post as a junior doctor.

🕒 1 hour | 📅 Last updated: 27-Mar-2019 | ★★★★★ (32)

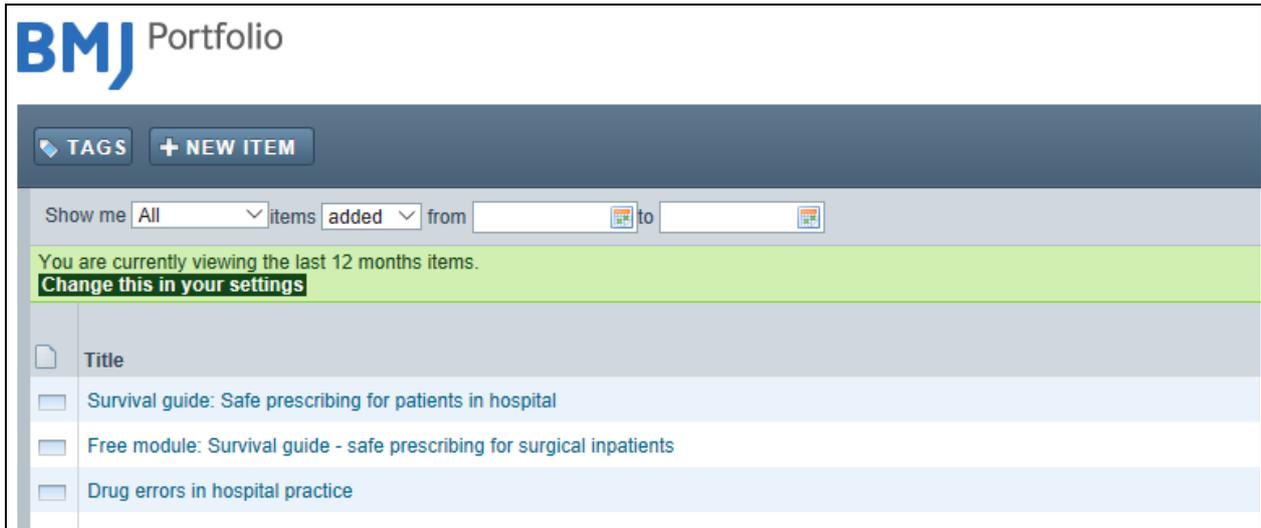
- 7) Now click on the '**BMJ Learning**' icon to go back to the main homepage:



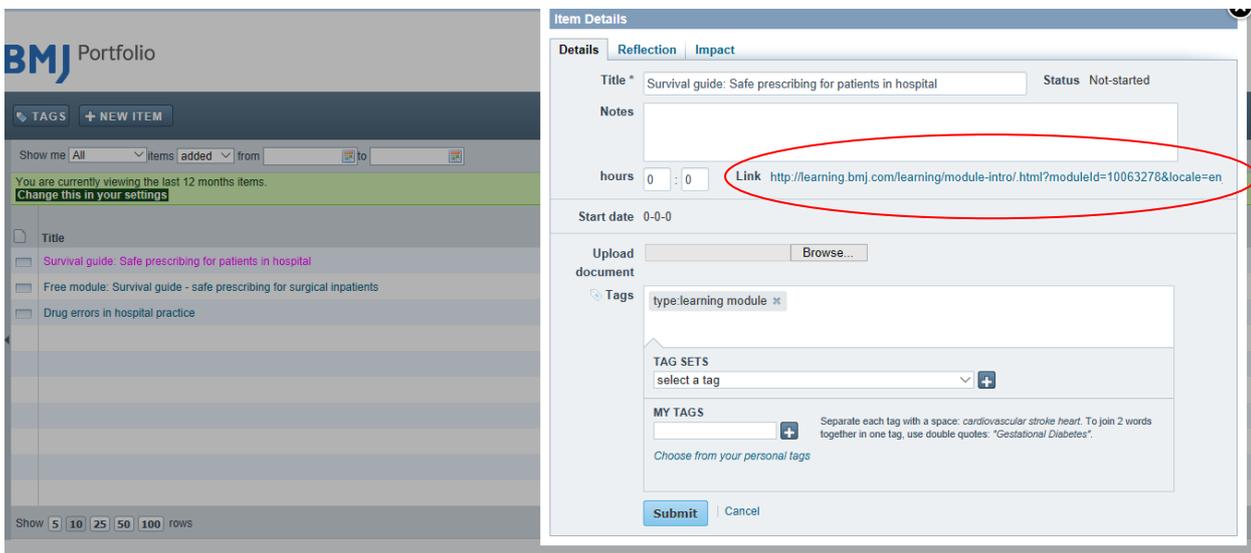
- 8) From the main homepage, you can access your Portfolio to check that the 3 modules have been added. Click on '**My Portfolio**' in the top right-hand corner:

A screenshot of the BMJ Learning homepage. The top navigation bar includes the 'BMJ Learning' logo, 'Covid-19', 'Browse Courses', 'English', 'My Portfolio' (circled in red), and 'My Learning'. The main content area features a blue background with the text 'Treat your patients with confidence' and a search bar with the placeholder text 'What do you want to learn about?' and a 'Search' button. An illustration of two healthcare professionals standing next to potted plants is also visible.

9) You will be taken to your portfolio where you can access your modules.



10) Click on a module. A box will pop up - click on the link:



11) You will be taken to the module. Click **'Start module'** to begin:

The screenshot shows the BMJ Learning interface. At the top, there's a navigation bar with 'My Account', 'Site settings', 'English', and 'Sign out'. A search bar contains 'Search BMJ Learning'. Below the navigation, there's a 'Home' link and a prompt to help with recommendations. The main content area features a module card for 'Survival guide: Safe prescribing for patients in hospital'. The card includes a 'Start module' button circled in red. To the left of the card, there are several reviews from users, such as 'Good' and 'Excellent'. The module details show a duration of 1 hour, a 5-star rating from 32 users, and a description: 'Two-thirds of hospital prescriptions are written by junior doctors, and prescribing errors are not uncommon. This module provides a practical guide on how to prescribe on the wards safely in your first post as a junior doctor.' Learning outcomes include: 'The basic principles of completing a drug chart to minimise prescribing errors', 'How to prescribe a new medication', and 'How to avoid common prescribing errors'.

12) Complete each module

13) At the end of each module, click on the tab 'Certificate and reflection'. Now click on 'Print your certificate':

This screenshot shows the 'Certificate and reflection' tab selected in the module completion screen. The title is 'Survival guide: Safe prescribing for patients in hospital'. Below the title, there are three tabs: 'Review and rate', 'Certificate and reflection' (which is active), and 'What next?'. A large orange banner displays the message: 'Well done, you have passed this module.' Below this, a progress bar shows 'Score needed to pass: 60%' and 'Your score: 100%'.

This screenshot shows the 'Certificate and reflection' tab in the module completion screen. The title is 'Survival guide: Safe prescribing for patients in hospital'. Below the title, there are three tabs: 'Review and rate', 'Certificate and reflection' (which is active and circled in red), and 'What next?'. Below the tabs, there's a heading: 'Download your certificate, or add reflection in your BMJ Portfolio'. Under this heading, there are two buttons: 'Print your certificate' (circled in red) and 'View or add reflection in your BMJ Portfolio'. A 'Next' button is located at the bottom right of the screen.

14) Enter your details and **click 'Get certificate'**:

Certificate ×

Please enter your name as you'd like it to appear on your certificate.

Title:

First name:

Last name:

Accrediting Organisation

▼

- 15) Open and save the certificates for each module for proof of completion - these must be shown to the **Postgraduate Department**.



16) Your Portfolio will show when each module has been completed by the green box at the side (It will show amber when incomplete)

The screenshot displays the BMJ Portfolio interface. At the top left is the 'BMJ Portfolio' logo. Below it is a navigation bar with 'TAGS' and '+ NEW ITEM' buttons. On the right of the navigation bar is a green box showing '1:00 hours' and 'All dates'. Below the navigation bar is a search area with 'Show me' and 'All' dropdowns, and 'items added' and 'from' to 'to' input fields. A green banner below the search area states 'You are currently viewing the last 12 months items. Change this in your settings'. The main content is a table with three columns: 'Title', 'Date added', and 'Note'. The first row has a green box next to the title 'Survival guide: Safe prescribing for patients in hospital'. The second row has an amber box next to the title 'Free module: Survival guide - safe prescribing for surgical inpatients'. The third row has a grey box next to the title 'Drug errors in hospital practice'. A red circle highlights the green box in the first row.

Title	Date added	Note
<input checked="" type="checkbox"/> Survival guide: Safe prescribing for patients in hospital	19-Jun-2020	
<input type="checkbox"/> Free module: Survival guide - safe prescribing for surgical inpatients	19-Jun-2020	
<input type="checkbox"/> Drug errors in hospital practice	19-Jun-2020	