Library Guide



Searching the Library Catalogue

The Library catalogue can be accessed anywhere anytime - at work, at home, or on the go. Go to the following website: <u>http://lancasteachinghospitals.nhslibraries.com/</u>

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Searching the Catalogue

You can use the library catalogue to search for books, eBooks, DVDS held at Royal Preston and Chorley hospital libraries. Enter your **keywords** here and click **'Search'**.

Search library catalogue			
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Search Results

After entering your **keywords** and clicking the **search** button, a list of **results** will be displayed, with the most recently published showing first.

Each item in the results will display the:

- Title
- Author
- Publication date
- Shelf mark (e.g. WB 310)
- Availability



To view further information on an item, click on the **title**. A new screen will appear.



Item at different location to your workplace? - If an item is held at a different location from where you work, the library can have it sent to your preferred site for collection. Speak to a member of Library staff for more information.

Item not in stock? If you cannot find an item on our catalogue, we may be able to obtain it from another Library via our Inter-Library Loan service, or even purchase a copy for library stock. Contact the Library for further details.

For more help using the library catalogue please contact the library: Tel: 01772 522763 or Email: library@lthtr.nhs.uk