

Quick guide to Harvard referencing

Here are some examples of how to reference commonly used materials. If you need more guidance please see Pears, R. et al (2010) *Cite them right: the essential referencing guide*. 8th edition. Basingstoke, Palgrave Macmillan, or ask a member of library staff for help.

If you are a student and need to know about referencing for assignments, please visit your University website for information or contact your tutor. If you are writing for publication in a journal, please refer to any submission guidelines for authors, usually available on the journal website.

Books with a single author

Ellis, P. (2016) *Understanding research for nursing students*. 3rd ed. London, Learning Matters.

Books with two authors

Whitaker, R. and Borley, N. (2016) *Instant anatomy*. 5th ed. Chichester, John Wiley & Sons.

Books with three or more authors

When referencing a book with three or more authors, add 'et al' after the first name to indicate the additional authors:

Tait, D. et al (2016) *Acute and critical care in adult nursing*. 2nd ed. London, Learning Matters.

Books with an editor or editors

Dougherty, L. and Lister, S. (eds.) (2015) *The Royal Marsden manual of clinical nursing procedures*. 9th ed. Chichester, Wiley-Blackwell.

Chapter in an edited book

Pellatt, G. (2014) Caring for people with impaired mobility. In: Baillie, L. (ed.) *Developing practical nursing skills*, 4th ed. Boca Raton, Taylor & Francis Group.

Journal articles

Pinto-Carral, A. et al (2016) Patient-reported mobility: a systematic review. *Archives of Physical Medicine and Rehabilitation*, 97 (7), pp.1182-94.

Guidelines

National Institute for Health and Care Excellence (2016) *Sepsis: recognition, diagnosis and early management*. London, NICE.

Reports

National Confidential Enquiry into Patient Outcome and Death (2014) *On the right track? A review of the care received by patients who underwent a tracheostomy*. London, NCEPOD.

Cochrane reviews

Saragiotto, B.T. et al (2016) Paracetamol for low back pain. *Cochrane Database of Systematic Reviews*, Issue 6. Art. No.: CD012230. DOI: 10.1002/14651858.CD012230.

UK statutes (Acts of Parliament)

When referencing an act of Parliament you need to include the title of the act, the year it was published, the chapter number, place of publication and publisher (usually Her Majesty's Stationery Office):

Data Protection Act 1998. (c.29), London: HMSO.

Online sources

e-Book

Allman, K. et al (2016) *Oxford handbook of anaesthesia*. 4th ed. [e-book] Oxford, Oxford University Press. Available at: Oxford Medicine Online <http://oxfordmedicine.com/> [Accessed 14 August 2016].

Website

NHS choices (2018) *Cardiovascular disease*. [Online] Available at: [Cardiovascular disease - NHS \(www.nhs.uk\)](http://www.nhs.uk) [Accessed 15 February 2021].

Newspaper article

Morris, S. (2016) Nurse accused of botching procedure is cleared of manslaughter. *The Guardian*. [Online] 14th July. Available at: [Nurse accused of botching procedure is cleared of manslaughter – The Guardian – Current Awareness \(innertemplelibrary.com\)](http://www.theguardian.com) [Accessed 15 February 2021].

PDF Documents

Royal College of Nursing (2019) *Caring for people with liver disease including liver transplantation: a competence framework for nursing*. [Online] Available at: [Accessed 15 February 2021]. [Caring for people with liver disease | Publications | Royal College of Nursing \(rcn.org.uk\)](http://www.rcn.org.uk)

If you are experiencing any problems please contact the library

Tel: 01772 524763 or Email: library.rph@lthtr.nhs.uk