**The library service at Lancashire Teaching Hospitals**

You have access to two libraries which can be found in Health Academy Centre 1 at Preston and Health Academy Centre 3 at Chorley. Both libraries are open 24/7 and can be accessed after staffed hours (9am-5pm Monday -Friday) with your Trust ID badge. If your ID badge does not give you access out of hours please email [Idbadge@lthtr.nhs.uk](mailto:Idbadge@lthtr.nhs.uk) Library staff will be available on site between 9am-5pm Monday to Friday or we can be contacted via the phone, Microsoft Teams or email. Our contact details can be found on our [library webpage](https://healthacademy.lancsteachinghospitals.nhs.uk/library/).

**How to join the library?**

To become a member of the library service please complete our [online joining form](https://healthacademy.lancsteachinghospitals.nhs.uk/library/join-the-library/) or come into either library and fill out a membership form.

If you join online we will send you your library welcome pack to your home address. Both libraries are part of the same service so you only need to complete one membership form.

**Taking books out from the library**

Once a member, you can take up to ten books out for four weeks and you [can renew these](https://healthacademy.lancsteachinghospitals.nhs.uk/library/renew-you-books/) 10 times yourself. If you are not in the library but want to request a book we have a click and collect service where you can request books online using our [library catalogue](http://lancasteachinghospitals.nhslibraries.com/Scripts/Hapi.dll/search1). We will pick the book off the shelf for you, issue the book to your record, and email you to let you know when your book is ready to collect. You can come to the library at any time and pick up your books from our click and collect trolley. You can watch this [video](https://healthacademy.lancsteachinghospitals.nhs.uk/library/using-your-librarys-facilities/find-a-book/) to see how to find, renew, and reserve books using the library catalogue.

**eBooks**

Watch this [video](https://nhs.powtoon.com/public-powtoon/?public_link_token=ciFyx-jz1W_MnCB3bf_RiofO3S9LOpGCGfU8E5VCtzE) on how to access the libraries eBooks

**Facilities**

We have computers for you to use at both our sites which you can access with your Trust log on details. We do not book our PCs so it is first come first served. Colour printing, photocopying, and scanning facilities are also available. We have quiet areas where you can work including a quiet room at RPH and single study carrels at both sites. We also have self-issuing machines at both our sites so you can browse our shelves and take out a book at any time.

\*Please comply with the library’s social distancing policy and wear a mask at all times.

**Training**

We currently offer a 1-1 virtual training session on literature searching, where you will learn how to:

* Formulate an appropriate search question
* Identify and understand the different types of evidence
* Use search engines such as Medline and Embase
* Use evidence tools such as the Cochrane Library
* Download and save references

For the latest information on the training courses that we offer and to book on a session, please visit the [library training page](https://healthacademy.lancsteachinghospitals.nhs.uk/library/library-training/).

**Literature Searching**

If you’re writing a guideline, scoping out the feasibility of a research project, want to know what the evidence is around a new intervention, or have a specific query directly relating to patient care, then we can help. You can request a literature search and we’ll find the most relevant material for you, whether that’s journal articles, guidelines from professional bodies or examples of best practice. Fill out [our form](https://healthacademy.lancsteachinghospitals.nhs.uk/library/literature-search/) with as much detail as you can and we’ll get back to you with a delivery date for your literature search results.

\* Please note: We will not carry out searches for educational purposes, e.g. for essays, assignments, presentations for a course, etc. We are happy to provide literature search training if this is the case.

**Electronic Resources**

*Register for an OpenAthens password*

To access our e-resources from home, you will need to [register](https://openathens.nice.org.uk/) for an Open Athens password. We recommend that you do this from a LTHTR Trust PC and use your Trust email. If you wish for your Athens account to be transferred from your old institution, then please email the library at [library@lthtr.nhsuk](mailto:library@lthtr.nhsuk), providing the following details: Athens username (if you have it) and the name of the institution you are currently registered with. If you have issues accessing E-resources or need help with OpenAthens password please email [Andrew.Craig@lthtr.nhs.uk](mailto:Andrew.Craig@lthtr.nhs.uk)

*NHS Knowledge and Library Hub*

The new [NHS Knowledge and Library Hub](https://healthacademy.lancsteachinghospitals.nhs.uk/library/about-the-library/library-projects/knowledgehub/) will give you quick and easy access to journal articles and health and care evidence.  Before you begin to use the hub, please log in with your OpenAthens username and password by clicking on the yellow banner at the top of the page.

*Library website*

In addition to the NHS Knowledge and Library Hub, all of our online resources can be found on our [Library website](https://healthacademy.lancsteachinghospitals.nhs.uk/library). You can access a range of [electronic journals](https://healthacademy.lancsteachinghospitals.nhs.uk/library/find-a-journal-article/) , electronic books via our [library catalogue](http://lancasteachinghospitals.nhslibraries.com/Scripts/Hapi.dll/search1), and clinical point of care tools such as [BMJ Best Practice](https://bestpractice.bmj.com/nhsinengland) and [DynaMed](https://www.dynamed.com/). You can find out more about DynaMed training [here.](https://healthacademy.lancsteachinghospitals.nhs.uk/library/about-the-library/library-projects/dynamed/)  We have access to [BMJ Learning](https://new-learning.bmj.com/) and [BMJ Case Reports](https://casereports.bmj.com/) and [Anatomy TV](https://www.anatomy.tv/deeplink?entityID=https%3A%2F%2Fidp.eduserv.org.uk%2Fopenathens&target=https://www.anatomy.tv).

**Keep up-to-date with the library**

Follow us on Facebook and twitter [@lancshosplib](https://twitter.com/lancshosplib?lang=en).